



Youth Coordinator

Job Posting

Position Title:	Youth Coordinator
Hours:	35 hours per week
Wage:	\$23.63 - \$35.44 per hour <i>(starting wage commensurate with experience)</i>
Start Date:	ASAP

At Lake Babine Nation, we believe that through good governance, we will ensure all members have a healthy, traditional, and prosperous future. Our commitment to respect, honesty, tradition, and health and wellness helps enable a strong community and brings a rich culture to Lake Babine Nation as a workplace. Our commitment to excellence creates the opportunity for an empowering and rewarding career with the Nation.

JOB SUMMARY

Lake Babine Nation (LBN) is seeking an enthusiastic, youth-oriented, and dependable individual to join our team as the Youth Coordinator for the Tachet Youth Centre at LBN.

The Youth Coordinator is responsible for running the Youth Centre in Tachet and developing meaningful, engaging programming for young people ages 12-18. The Youth Coordinator will be responsible for designing, leading, and supporting initiatives to empower young people and support their holistic wellness. The Youth Coordinator will organize programs and events that are culturally engaging, safe, fun, and supportive for youth.

OVERVIEW OF DUTIES & RESPONSIBILITIES

- Plan and coordinate the day-to-day operations of the Youth Centre in Tachet.
- Develop and implement culturally relevant and age-appropriate programming for youth ages 12–18.
- Plan activities, workshops, and outings focused on wellness, culture, recreation, education, and leadership.
- Maintain a safe, welcoming, and respectful space for all youth participants.
- Promote events and programs through posters, social media, and outreach.
- Collaborate with parents, Elders, and community partners to support youth's needs and engagement.
- Track attendance, feedback, and program outcomes for reporting and improvement.
- Provide supervision and mentorship to youth during centre hours.
- Ensure equipment, supplies, and space are clean, organized, and maintained.
- Participate in training and team meetings to strengthen youth services.



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MINIMUM REQUIRED QUALIFICATIONS

Education, Experience, Certifications, Training

- A diploma or degree in Social Work, Child and Youth Care, Psychology, or a related field.
- Minimum of two (2) years of experience working with youth in a leadership, support, or mentorship role.
- Minimum of two (2) years of experience working with Indigenous communities in a coordination role.
- An equivalent combination of training and experience in community-based programming or child and youth services will be considered.

Skills & Abilities

- Applied skills in a harm-reduction approach, a relationship-based practice, and a strength-based philosophy.
- Knowledge and sensitivity of the external factors that may place youth in high-risk situations.
- Strong professional boundaries with the ability to maintain confidentiality, diplomacy, and objectivity when communicating and interacting with youth, families, colleagues, and community.
- Creative and energetic with a passion for engaging youth in positive activities.
- Exhibits an exceptional ability to connect with youth and create safe, welcoming, and inclusive environments for young people to thrive.
- Conflict resolution and basic supervision skills
- Excellent organizational, communication, and event-planning skills.
- Able to work independently and as part of a team.
- Experience with Microsoft Office, email, and basic digital communication tools.

Position-Specific Competencies

- Initiative: self-starter; takes responsibility for own time and effectiveness. Takes the first step to identify and address existing or potential obstacles, challenges, and opportunities.
- Engagement: Builds trusting relationships with youth and fosters a sense of belonging.
- Program Development: Designs and delivers engaging, culturally rooted programs.
- Leadership: Acts as a role model and mentor for young people.
- Cultural Sensitivity: Respects and incorporates the values and traditions of LBN into youth programming.



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EMPLOYMENT REQUIREMENTS & CONDITIONS

Job Requirements

- Valid Class 5 B.C. Driver's License.
- Completion of a Criminal Records Check with a vulnerable sector search, with satisfactory results relevant to the position.
- Standard First Aid with CPR-C.
- Willingness to work evenings and weekends.

Working Conditions

- Based out of the Youth Centre in Tachet.
- Requires active engagement and supervision of youth in recreational or outdoor settings.
- May involve managing emotionally sensitive situations or youth in crisis.
- Occasional travel for youth outings or training opportunities.

Apply Now!

Complete the [application form](#) and email it with your cover letter and resume to HR:

Attention: Human Resources
Email: hr@lakebabine.com

Pursuant to Section 41 of the B.C. Human Rights Code, preference may be given to applicants of Indigenous ancestry.

We thank all applicants for their interest; short-listed candidates will be contacted for an interview.