



Community Wellness Coordinator

Job Posting

Position Title:	Community Wellness Coordinator
Hours:	35 hours per week
Wage:	\$28.59 - \$41.09 per hour <i>(starting wage commensurate with experience)</i>
Start Date:	ASAP

At Lake Babine Nation, we believe that through good governance, we will ensure all members have a healthy, traditional, and prosperous future. Our commitment to respect, honesty, tradition, and health and wellness helps enable a strong community and brings a rich culture to Lake Babine Nation as a workplace. Our commitment to excellence creates the opportunity for an empowering and rewarding career with the Nation.

JOB SUMMARY

Lake Babine Nation (LBN) is seeking a compassionate, organized, and community-minded individual to join our team as the Community Wellness Coordinator at LBN.

The Community Wellness Coordinator is responsible for designing, leading, and supporting initiatives to build the community's capacity and enhance holistic wellness in the Nation. The Community Wellness Coordinator will work collaboratively with families, community members, Elders, youth, and health professionals to implement culturally grounded programs, events, and supports that promote physical, mental, emotional, and spiritual wellness.

The Health and Wellness Coordinator will play a key role in organizing community wellness activities, liaising with service providers, and facilitating community-driven wellness programs that reflect Lake Babine Nation's values, needs, and priorities.

OVERVIEW OF DUTIES & RESPONSIBILITIES

- Plan, coordinate, and evaluate community wellness programs, workshops, and events (e.g. family healing gatherings, mental health supports, cultural wellness days).
- Collaborate with Elders, youth, Knowledge Keepers, and health professionals to ensure services and activities reflect LBN's traditional teachings and wellness priorities.
- Build partnerships with local, regional, and provincial health and wellness organizations to bring resources into the community.
- Maintain an annual community wellness calendar and coordinate logistics such as budget, venues, materials, speakers, transportation, and communications.
- Promote programs through newsletters, posters, social media, and community engagement.
- Assist families and individuals in accessing wellness supports, referrals, and culturally safe care.
- Monitor program participation, collect feedback, and support reporting evaluations.
- Ensure all wellness activities are trauma-informed, culturally respectful, and inclusive.



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MINIMUM REQUIRED QUALIFICATIONS

Education, Experience, Certifications, Training

- A diploma or degree in Community Health, Indigenous Wellness, Social Work, or a related field.
- Minimum of two (2) years of experience working with Indigenous communities, particularly in health or wellness roles.
- An equivalent combination of training and experience in community-based programming, wellness promotion, or event coordination will also be considered.

Skills & Abilities

- Strong understanding of Indigenous culture, values, and community dynamics.
- Strong understanding of holistic and culturally grounded approaches to wellness.
- Excellent organizational, communication, and event-planning skills.
- Ability to work respectfully and effectively with people of all ages and backgrounds.
- Knowledge of trauma-informed care, mental health supports, and traditional healing approaches.
- Able to work independently and as part of a team.
- Experience with Microsoft Office, email, and basic digital communication tools.
- Demonstrated organizational and project management skills.
- Excellent written and verbal communication skills.
- The ability to speak and understand the Carrier language is an asset.

Position-Specific Competencies

- Initiative: self-starter; takes responsibility for own time and effectiveness. Takes the first step to identify and address existing or potential obstacles, challenges, and opportunities.
- Planning & Coordination: Manages all elements of event preparation from concept to delivery.
- Creativity: Designs engaging and culturally meaningful activities and materials.
- Collaboration: Builds partnerships across departments and with community members.
- Cultural Awareness: Integrates LBN values and traditions into programming.



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EMPLOYMENT REQUIREMENTS & CONDITIONS

Job Requirements

- Valid B.C. Driver's License.
- Completion of a Criminal Records Check with satisfactory results relevant to the position.
- Willingness to work evenings and weekends as required for various events.

Working Conditions

- Combination of office and community-based work.
- May involve exposure to emotionally sensitive or high-need situations.
- Frequent contact with community, agencies, internal operations, and other departments.

Apply Now!

Complete the [application form](#) and email it with your cover letter and resume to HR:

Attention: Human Resources

Email: hr@lakebabine.com

Pursuant to Section 41 of the B.C. Human Rights Code, preference may be given to applicants of Indigenous ancestry.

We thank all applicants for their interest; short-listed candidates will be contacted for an interview.