



Posted: Nov 27/17

**JOB POSTING**  
**WOYENNE HOMEMAKER**

*Until Position Filled*

Reports to: Social Services Director

The **Homemaker** is responsible for ensuring the cleanliness of individual homes, as assigned by Lake Babine Nation Social Development department.

**JOB DUTIES**

- Dispose of all garbage and recyclables in the client's home and ensure the garbage containers and recycle bins are sanitized before being placed in the house.
- Perform high- and low-dusting of tables, electronics, shelves, baseboards and other surfaces.
- Ensure the restroom facilities, including the shower, tub, toilet, sink and mirrors are sanitized to the highest standard.
- Clean light fixtures and change light bulbs/tubes as required.
- Clean and tidy up all rooms in the client's home, including the bedroom(s), living room, kitchen, restroom, and various other rooms.
- Maintain a daily log to ensure health & safety of client; report concerns / issues to the Social Development Director or Health Director.
- Other duties may be assigned as required.

**REQUIREMENTS**

- Secondary School Diploma required.
- Highly motivated and able to work independently.
- Strong communication and problem solving skills.
- WHMIS Certificate, considered an asset
- Ability to multi-task and establish priorities.
- Trustworthy, dependable and flexible.

**SEND RESUMES / APPLICATION FORM TO:**

**Beatrice MacDonald, Human Resources**

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